



Housing Opportunities Commission Minutes
October 13, 2021 at 5:00 p.m.
Virtual Online – WebEx Meeting

Members Present: Betzig-Lundberg, Chaput, Moseley, Filipczak, Poser, Rogers, Theisen

Members Absent: Crowell, Carruthers, Peterson, Councilmember Werthmann

Staff Present: Allen, Draxler, Graybehl, Hufford, Johnathan

1. Call to Order by Chairperson Crowell at 5:00 p.m.
2. Roll Call – Members and staff were present in person and virtually online.
3. Approval of meeting minutes of September 8, 2021, were approved on a motion by Commissioner Poser and seconded by Commissioner Moseley.
4. Open Public Comment Period – Comment was submitted by Susan Wolfgram regarding item 5.B.ii Tiny Homes.
5. Public Discussions
 - A. Affordable Housing Fund Policy Next Steps – Staff presented the timeline for the release of a Request for Proposal for the affordable housing fund. Commissioners discussed how to best conduct the RFP process. They recommended sharing the information with those who have brought housing projects before the Plan Commission, neighborhood associations, property rental managers to share with property owners, and established Community Housing Development Organizations.
 - B. Barriers to Housing Development – Staff asked the Housing Opportunities Commission (HOC) for thoughts on next housing policies to address. The committee discussed potential topics to address and planned to create a list of potential changes to present as a packet for changes. The HOC wishes to address uses, lot design standards, and non-conformity rules can make it difficult to develop on existing lots. The HOC is concerned with having sites for transitional housing. They are interested in exploring tiny home code changes to allow for more uses and building types for market rate development.
6. Other Business Agenda Items
 - A. Annual Work Plan review – Staff presented the existing annual work plan for review.
 - B. Staff Updates – None.
7. Discussion and Direction
 - A. Future Agenda Items
 - a. Projects in the Pipeline
 - B. Announcements – None.
8. On a motion by Commissioner Betzig-Lundberg and seconded by Commissioner Poser the meeting adjourned at 6:40 p.m.